

Duke Office of Information Technology

SAP at Duke

SAP is business application software that will run many of Duke's core administrative processes: accounting, human resources, payroll, and purchasing. It is an integrated system that offers users one application for all administrative processes. To learn more about this system, please visit Duke's [R/3 Home Page](#).

Installing SAP frontend software (SAPgui)

The instructions provided will assist you with installation of the latest version of the SAP frontend software, SAPgui, on your Windows, Macintosh or Linux computer. The newest version of SAPgui will work with all SAP systems. These instructions are intended for LAN administrators and require operating system and networking skills.

| [Windows](#) | [Mac OS X 10.3 "Panther"](#) | [Mac OS X 10.4 "Tiger"](#) | [Linux](#) |

[System requirements](#)

[Notes from the SAPgui upgrade technical training session](#) (PDF file, 7.5 MB)

Using SAP at Duke

Windows

? [Authenticating to SAP](#)

? [Using SAP Logon](#)

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Macintosh

? [Using SAPgui on MacOS X](#)

Printing From SAP

Most SAP report printing is done on network printers that have assigned IP addresses. The following location will let you locate already existing SAP printers for a given location or department or allow you to request that a printer be added to SAP.

? [SAP R/3 printer lookup and registration](#)

? [Setting the default printer in SAP](#)

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