

# Duke Office of Information Technology

## Sign Up for Audio Conferencing

### Get started by establishing an account

To start by setting up an account, visit <http://collab.premiereglobal.com/partners/duke/>.

Within 1 to 2 business days you will receive an email with your conference dial-in number, your moderator number, the participant number, and instructions on how to hold a call.

Within 10 business days you will receive a card with this information. Conference charges can be paid by Procurement Card or Purchase Order. Billing will come directly from Premiere Global Services.

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